

Self-Editing Worksheet 6

Chapter 6: Process Paragraphs

Writer: _____ Date: _____

Format

My paragraph is in the correct format (centered title, first line indented, margins on both sides, double-spaced). yes no

Content and Organization

My paragraph fits the assignment. I use time order to explain a process. yes no

My paragraph begins with a topic sentence that tells my reader to look for a series of steps. yes no

My paragraph explains each step in the process. yes no

I introduce each new step with a transition signal. yes no

My paragraph ends with a concluding sentence that either is the last step in the process or gives the results of the process. yes no

My paragraph has unity. yes no

My paragraph has coherence. yes no

I use nouns and pronouns consistently. yes no

I use transition signals where they are appropriate. These are some of the transition signals in my paragraph: _____

Punctuation, Capitalization, and Spelling

I checked my paragraph for correct punctuation, capitalization, and spelling. yes no

Grammar and Sentence Structure

I wrote _____ complex sentences and punctuated them correctly.
(number)

I checked my paragraph for fragments, run-ons, and comma splices. yes no

Personal Grammar Trouble Spots

I checked my paragraph for _____ errors. **Number found and corrected**
(verb tense, article, etc.) _____

I checked my paragraph for _____ errors. _____

I checked my paragraph for _____ errors. _____

Peer-Editing Worksheet 6

Chapter 6: Process Paragraphs

Peer Editor: _____ Date: _____

1. Is the process explained in the paragraph interesting? yes no

Write a comment about a part that is especially interesting to you.

2. Do you understand every step? yes no

Circle or underline any step that you do not understand, and write a comment about it.

3. Copy the topic sentence here, and circle the topic and underline the words that tell you that this is a process paragraph.

4. How many steps are there? **number** _____

Is each step introduced by a time order signal?

yes no

5. Would you like more information about any step? yes no

If your answer is yes, write down what you would like to know more about.

6. How many transition signals can you find? **number** _____

Are there too many or just about the right number of transition signals?

7. Would you be able to do the process explained in this paragraph? Why or why not?
